

# SPEAK UP FORM

**Jade Gas Holdings Limited** is committed to conducting its business with honesty, fairness and integrity. We take unlawful and unethical behaviour very seriously. If you suspect something is not right, we encourage you to Speak Up as soon as possible. Please attach additional pages if you need further space for any question.

## CATEGORY

- ☐ Dishonesty
- ☐ Fraud or Corruption
- ☐ Illegal
- ☐ Unethical
- ☐ In breach of regulation or policy
- ☐ Misconduct
- ☐ Questionable accounting or auditing practice
- ☐ Unsafe work practice
- ☐ Not aligned to the Company's values
- ☐ Other / I don't know

## FINANCIAL IMPACT OF INCIDENT

Enter an estimate if you are unsure of the exact figure.

\$ \_\_\_\_\_

## WHO

Company(ies) involved?

Individual(s) involved?

## WHEN

Date or date range the behaviour / incident occurred?

Date you become aware of the behaviour / incident?

## WHERE

Location events that led to this report mainly occurred?

## DETAILS OF MISCONDUCT / IMPROPER ACTIVITY

Please provide as many details as possible of the Reportable Matter. The more information you can provide, the better we will be able to investigate the report.

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Please provide details of any other evidence which may exist. If possible, attach evidence when submitting this form.

\_\_\_\_\_ ☐ Evidence is attached

## TELL US ABOUT YOURSELF

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

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I wish to remain anonymous

**Information Privacy:** We will only collect, store, use and disclose your 'personal information' which includes contact details (such as your name, email address, mobile phone, postal or residential address), which you may provide to us as part of your report, in accordance with the Privacy Act 1988, our Whistle-blower Policy and our Privacy Policy.